

Riviera Apts South Inc Of Hallandale
C/O Allied Property Management Group, Inc.
1711 Worthington Rd. Suite #103 | 150 Davie Blvd Suite 401A
West Palm Beach, FL 33409 | Ft. Lauderdale, FL 33316
www.alliedpmg.com/rivieraaptsouth



July 17, 2025

Patrick and Fontaine [REDACTED]
[REDACTED]
[REDACTED]

Re: 2097 S Ocean Drive Apt101, Hallandale FL 33009

Dear Patrick and Fontaine Marie Desmarais:

I am pleased to inform you that our firm has been retained by your Board of Directors to provide bookkeeping services for Riviera Apts South Inc Of Hallandale effective August 1st, 2025.

Allied Property Management Group, Inc. has been in business more than twenty years and specializes in the management of community associations, also with divisions for individually owned investment properties and real estate brokerage.

We will be providing your community with bookkeeping services including the billing, accepting, and processing of homeowner maintenance fee payments, preparing and presenting payables to your Board of Directors for disbursement to vendors, and monthly financial report preparation.

Please Find Important Contact Information Below:

Main Telephone Number: 954-302-2322

Accounting Services: Ext 2002. Email: accountingadmin@alliedpmg.com

Physical Mail Address: 1711 Worthington Rd. Ste #103, West Palm Beach, FL 33409. ****Do Not Send Payments****

Enclosed you will find payment coupons for the remainder of the year. Please note the new mailing address and adjust your records accordingly. If you have already sent your payment to the previous management company, it will be credited to your account if received by month's end, or will be forwarded to us for posting, if received after.

We Offer Several Convenient Options For Payments:

Check: Make payable to: Riviera Apts South Inc Of Hallandale and mail to: c/o Alliance Association Bank, PO Box 621736, Orlando, FL 32862-1736. If you do not have a payment coupon, or are sending via your bank's online banking, to ensure proper credit please include your account number in the memo line: 111 [REDACTED]

Online Payments: www.alliedpmg.com/rivieraaptsouth, log in, select 'Make Payment' on left side of screen.

- E-Check
- Credit Card (processor fees apply)

Recurring Automatic Payment (ACH):

Go to: www.alliedpmg.com/ACH

Click 'Setup Account'. Enter required information, including the following:

Management ID: [REDACTED]

Association ID: RAS

Account Number: 1116 [REDACTED]

*Note the additional '1' on the above account number is used ONLY for the ACH setup.

Follow the prompts to enter the remainder of information as indicated

To create your online management account: Go to: www.alliedpmg.com/rivieraaptsouth and choose 'Login'. To get setup for the first time select 'Create Login', enter your account number: **1116** [REDACTED] and your email address. If the email does not match our system you will need to verify by your mailing address, which must be an exact match. If you are unable to get setup, send an email to: contact@alliedpmg.com, with the subject: 'Update Email', and request that the email on file for you be updated. Please include your name, community name and the property address.

We offer the most advanced technology in our industry so **please be sure to setup your online account!** Once registered you will have access to the following any time of day convenient for you:

- Make E-Check payments, setup recurring ACH, credit card payments
- View your payment history
- Select to receive letters and communications via email
- Get forms such as budgets, yearend financial reports, etc.
- Update your contact information, including email, to be sure you receive important communications
- Access to general information

Please log in to update your contact information, including your email, and also select your preferences to receive Association mailings via email. If you do not have internet access, you may use the information update form following this letter and return it via any of the ways listed on it that is most convenient to you.

We are ready to put our many years of knowledge and experience to work for your community, and are confident we will have a positive impact. Please feel free to call upon us for anything we can do to assist you.

Respectfully,



Anthony Marotta, CAM, CMCA, AMS

President & Director of Operations

Allied Property Management Group, Inc.

For and on behalf of the Board of Directors of Riviera Apts South Inc Of Hallandale

Homeowner's Information Update

****You can log in to your account and update all information directly. Use the login instructions and account number provided on the first page****

Name of Association: Riviera Apts South Inc Of Hallandale

Property Address: 2097 S Ocean Drive, Apt101
Hallandale, FL, 33009

Owners(s): Patrick and Fontaine [REDACTED]

Day Phone: _____

Evening Phone: _____

Cell Phone: _____

Email: _____@_____

In addition to paper copies mailed, I wish to receive digital copies of documents via above email: _____

Mailing Address if Different From Property Address:

INITIAL

If Your Property is Leased/Rented:

Tenant(s): _____

Day Phone: _____

Evening Phone: _____

Cell Phone: _____

Email Address: _____@_____

Lease Start Date: ____/____/____

Lease End Date: ____/____/____

Please email, fax or mail this form to: Allied Property Management Group, Inc. Main Office:

1711 Worthington Rd. Suite 103, West Palm Beach, FL 33409 – Fax: 561-616-3454, email: update@alliedpmg.com

Or log in as directed above and update directly online.